

FACILITIES COMMITTEE

MEETING MINUTE SUMMARY

Date: October 7, 2014

Time: 9:30a.m. – 11:00 a.m.

Location: Griffin Gate 60-180A

PRESENT: Liz Barrow, Patrice Braswell-Burris, Ken Emmons, Gene Gay, Zack Gianni, Beth Kelley, Lisa-Ledri Aguilar, Pablo Mercier, Julie Middlemas, Bobbi Prilaman, Michael Reese, Taylor Ruhl, Jim Spillers, David Steinmetz, and Christina Tafoya.

ABSENT: Steve Baker, Tim Flood, Genie Montoya, Reyna Torriente, and Debbie Yaddow.

RECORDER: Stephanie Rodriguez

START TIME: 9:35 a.m.

OPENING INTRODUCTION AND SUMMARY BRIEFING:

Ken Emmons, chair began the facilities committee meeting at 9:35 a.m. The October agenda and attachments were provided to the committee members.

REGULAR AGENDA ITEMS

District Wide Safety Committee Meeting: District Safety Committee September was cancelled and the next Safety Committee meeting will be held in October 2014.

District Wide Lighting Fixtures and Controls Upgrade:

The committee discussed the completion of the Prop 39 District wide lighting project phase 1 at college campuses. The next project phase II to have the perimeter street lights and additional classroom lighting to be replaced has been submitted to the state for approval.

Grossmont Griffin Center Flooring Replacement Project:

The committee discussed the completion of the floor replacement in Griffin Center.

Grossmont College Drought Tolerant Landscaping Project:

The committee discussed the completion of the planting in the Drought Tolerant Landscape Gardens and the forthcoming installation of plant and rock identification signage for phase I and phase II.

Grossmont Prop. V 200's Arts and Communication Complex Project:

The committee discussed the assembling of the Arts and Communication Task Force. The task force meetings will begin in late October and begin with the programing of the entire complex with construction broken down into 3 phases.

Grossmont 500's Projector Screen Project:

This committee discussed the forthcoming relocation of 14 projectors and screens in Buildings 51, 53, and 55. Project is anticipated to start soon.

Parking Lot Renovation at Grossmont:

The committee discussed the demolition of Building 38A and the creation of (10) additional parking spaces. This project is estimated to start during Winter Break and project completion is estimated for February 2015.

Districtwide Infrastructure Assessment Phase 2:

The infrastructure assessment will be provided by various engineers to identify impacts from future buildings that include sewage, water, storm water, electrical, gas, chilled water, sprinklers, and heating. These assessments are in preparation of Proposition V projects. The survey will be brought to the committee after estimated completion in November 2014.

Proposition V Civil Engineers Selections Update:

The committee discussed the selection process for Civil Engineers. There were (19) proposals submitted by civil engineer firms for scoring. The selection committee selected (6) firms for interviews and (4) civil engineers were selected to be in the pool for both campuses

Proposition V Request for Proposals for Mechanical, Electrical, and Plumbing Engineers:

The committee discussed the selection process for Mechanical, Electrical and Plumbing Engineers. There were (23) proposals submitted by engineering firms for scoring. The selection committee selected (6) firms to interview. The interviews are forthcoming.

Proposition V Request for Proposal for Commissioning Agents:

The committee discussed the selection process for Commissioning Agents. There were (28) proposals submitted by commissioning firms for scoring. The selection committee has not yet scored or interviewed.

Revision of Facilities Committee Charge (handout):

The committee identified some vacant "TBD" positions. Steve Baker will provide a new committee member to represent Arts, Language, and Communication Department to replace Joel Castellaw and District Director Facilities will be filled by Interim. A Classified Representative position has been vacant and requested to be filled by the committee.

Revision of Facilities Committee Date Change:

The committee chair and co-chair have requested in behalf of the District to reschedule Grossmont Facilities committee to correlate with Cuyamaca meetings. This request is for every first Wednesday to meet at 9:30-11:00 a.m. starting Spring Semester 2015. The committee members will provide feedback to Ken.

CONSTRUCTION PROJECTS UPDATES:

CDC Shade Shelter Project (photo handout):

The committee discussed the completion of the new 20x20 shade shelter at Child Development Center. The project was completed on time and within budget.

Bldgs. 38's Swing Space:

The committee discussed the secondary swing space relocations of Middle College Offices, Middle College Classroom, ACE Offices, ACE Classrooms (2), and Auxiliary departments and Welcome Back Center. All departments were relocated prior to the start of work and then be relocated back to original spaces.

Tennis Courts Replacement Project:

The committee discussed the start of the tennis courts demolition. The Tennis Courts project is anticipated to be completed by Jan.16th 2015.

Beth, on the behalf of ES&W department, wanted to know why the Facilities Committee did not have more input on this project after the scope and cost had increased. Ken stated the Facilities committee did discuss and approve the project's scope increase. Ken stated this was all due to the need to completely replace the subsurface, new fencing, new poles, screening, infrastructure for future lighting and the construction of the courts would be post tension concrete resulting in an cost escalation. The project was then brought back to Planning and Resource Council to review increase cost and funded was secured for the project to continue.

Beth recommended to the committee that projects that exceed 10% of the original scope be brought back to Facilities Committee for approval. This way Facilities is assured the project still is meets the goals of the Facilities Master Plan. Ken stated he would look into her request and get back to the committee.

Pool Equipment Project:

The committee discussed the replacement of the pool equipment. The project has been funded by Scheduled Maintenance and will be managed by Gafcon. The design team is working with professional pool equipment designers to prepare the construction documents for the project to be constructed over the summer of 2015. The new equipment that is being prosed takes into consideration to possibility of a new pool in the future.

Pool Deck Replacement Project:

The committee discussed the possibility of adding to the scope of work for the pool equipment replacement the repairs to the interior portion of the pool decking. Ken stated it would be added to the projected but funded by the college not Scheduled Maintenance.

Cooling Tower Project:

The committee discussed the first proposed project on out Facilities Master Plan is to expand the Central Chiller Plant; however the existing cooling towers are failing and need to be replaced right away. Gafcon will manage the project which has been partial funded by Scheduled Maintenance.

Trophy Cases Project:

The committee discussed the proposed new trophy cases that are proposed for building #60 and #41. The project is out to public bid. Construction start time is forthcoming.

Microwave in Bldg.60:

The committee discussed the issue of the new microwaves possibly malfunctioning. Ken research the issue and stated the new microwaves are industrial microwaves have an automatic shut off built in. Ken stated he would provide signage and post on the microwaves.

Toilet Dispenser:

The committee discussed the activity proposal for the replacement of the toilet dispensers. Ken stated he would bring the prototype to the next meeting for input from the committee. Tim requested once there was an approval that they be installed in Griffin Center to get student feedback before ordering all the dispensers. It was noted that new (2) ply toilet tissue was going to be used and that we would save on supplies since the burner rolls would not be needed anymore.

Lisa-Ledri Aguilar would like to review anti-bacteria soap and provide regular soap for accommodations.

Adjourned at 10:17 a.m.

Next meeting will be held on November 4, 2014 at 9:30 – 11 a.m. in College Conference Room Bldg.10-106 Meeting Minutes and attachments will be posted on the facilities, operations, and maintenance website.



Welcome Back to Fall Semester and Some Improved Facilities!

A lot has happened during summer break! Drought-tolerant landscaping, new exhaust hoods in biology labs, and energy-efficient lighting are just a few of the projects that were completed this summer to enhance our campuses. We are excited the students have returned and can benefit from this work. Take a look at our improvements!

Districtwide Lighting Fixtures and Controls Upgrade



Energy-efficient lighting with programmed control panels was installed on parking lots at both colleges, Cuyamaca's roadways and Grossmont's walkways. A majority of the 32-watt fluorescent bulbs in classrooms were replaced with 25-watt energy-efficient bulbs. This project improved lighting and will reduce utility costs. The bulbs will last approximately 25 years! Expect to see additional campus lighting work in the future.

Grossmont College Summer Projects

Griffin Center Flooring Replacement

Ceramic tile in a faux wood style was installed to replace the carpet in the Student Lounge. The project also included the installation of new countertops, cabinets and 6 microwaves to expand Griffin Grill Services.



Cuyamaca College Summer Projects

Biology Exhaust Hood Installation

Two science labs at Cuyamaca College received 16 new exhaust hoods and two additional exhaust fans on the building's roof. These features improve ventilation by pulling air in from the working area and directing it outside.



Drought-Tolerant Landscaping

Grossmont College received 4 beautiful gardens that utilize drought-tolerant and native plant species, including rock specimens unique to the San Diego area. These gardens, formally known as Outdoor Education Zones are incorporated into Grossmont's Earth and Sciences and Biology Courses. Signs will be installed this fall to identify the environment type and plant species located within each garden.



Business and Technology Flooring Repair

When the Business and Technology building was completed, room E-120 received 20"x20" high-tech rubber tile that requires little maintenance. The flooring began to loosen from excessive moisture, an issue that can be a challenge regardless of how recent a building was constructed. Cuyamaca maintenance staff determined the source and repairs were completed in time for the students' return.



Here's a Look at Upcoming Projects!

Grossmont Arts and Communication Complex-Teaching and Performance Theater Task Force

Grossmont College will receive a new Arts and Communication Complex-Teaching and Performance Theater under the Proposition V Program. Representatives from the various Division of Arts, Languages and Communication programs will participate in the design process with the architect, LPA, Inc., which will begin in September.



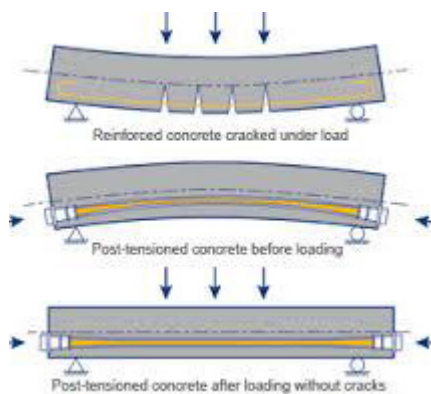
Design Meetings for Cuyamaca's Student Services Building

Design meetings are underway for a new two-story Student Services Building that will replace the existing One Stop complex at Cuyamaca College. HMC Architects have conducted several design meetings with the Leads Group, a small group of Cuyamaca Student Services' department leaders, and the Design Council, a larger group that includes additional Student Services' staff. The meetings included discussions on the vision of the building, project goals, and departmental functions. The Leads Group and Design Council also identified which functions and departments should be located together within the building to improve services, then further organized the groups by floor.

HMC also facilitated a tour of nearby college Student Services facilities for the Design Council on August 20 to assist Student Services staff with ideas of what they would like to include in the building's design. The tour visited Southwestern, Mesa, and Miramar Colleges. Design meetings will continue through September and October to complete the Programming Phase of the design.



Grossmont College Tennis Court Reconstruction



The 10 tennis courts at Grossmont College will be replaced with new post-tensioned concrete slab courts with perimeter fencing and improved lighting. These post-tension courts have a longer life expectancy, better drainage, and lower maintenance costs. Additional upgrades include relocating the overhead power lines underground, renovating the existing bathrooms, and adding ADA-accessible parking and upgrades.



The bids for this project have been received and the due diligence review is in progress. Construction will begin in mid-September and the courts will be ready for use by spring 2015.

Grossmont College Building 500 Projector/Screen Relocation



Projector screens in 14 classrooms within Buildings 51, 53, and 55 will be relocated within each classroom so the screens no longer block a significant area of the board when they are in use. They will be moved to allow teachers more writing space on the boards and improve student visibility of teacher notes. Bid opening is on September 12. The relocation will take place from mid-October to mid-November.

Parking Renovation at Grossmont

Grossmont's Building 38A and adjacent walkways will be demolished in order to renovate the area for additional parking. The vacant building will be replaced by 10 parking spaces and improved access to Building 36. New lighting fixtures will also be installed in the area to increase visibility and safety for staff and students. The formal bid process for this project will begin on September 24 with construction targeted to be completed in February 2015.



Districtwide Infrastructure Assessment Phase 2

Existing infrastructure, including water, sewers, storm water, electrical, gas, chilled water, sprinklers, and heating, will be verified at both Cuyamaca and Grossmont Colleges. Various engineers have been hired to assess and identify the impact from future buildings, to be constructed under Proposition V. Currently NV5, the civil engineer, is downloading existing scanned project drawings and collecting other project drawings to scan. The Mechanical, Electrical, and Plumbing Engineers are moving forward with their infrastructure analysis. This assessment will be completed by November 2014.

Sue Rearic

Vice Chancellor-Business Services